

Annexure B -How to download soft copies of test certificates (e-TC) for Rishabh Products

To get started log on to https://etc.rishabh.co.in











Measure

Control

Record

Analyze

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# Sign up / Sign in / forgot password



- > Enter the link <u>https://etc.rishabh.co.in</u> to download the test certificates
- Click on "Sign Up Here" for registration

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## Registration



Fill the Registration form and click on "SIGN ME UP"
Go to the e-mail inbox

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### **Account Activation**



There will be an email sent for activating the account. Check email inbox (check spam folder if email not found in inbox) "Click here" to activate

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Welcome to ETC ACCOUNT	
Dear, Frank Brown	
click here	
to activate your account.	

### **Account Activation**



> Activation successfully done – Now you can login using your credentials











RISHABH

## Forgot Password - For registered users



- Enter the registered email ID & click on "SUBMIT" button
- Go to the email inbox, find the password recovery email



## Password - For registered users



### Enter the new password and click on "SET NEW PASSWORD" to proceed ahead

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### **Reset Password**



### The password has been changed successfully

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	Reset Password				
	New Password				
	SET NEW PASSWORD				





# Sign In



### Sign in – Enter the user & password, Click on "SIGN IN" to proceed ahead

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## Methods to download TC



### There are 4 methods using which TCs can be downloaded

## Download TC's "BY SERIAL"



- BY SERIAL with the option "BY SERIAL" we can download test certificates with help of Serial No. & TCC No.
- > Then click submit button

Rishabh Instruments		Logout
	RISHABH	
	Download Test Certificate	
	Enter Serial No.	
	ТСС	
	SUBMIT	
		*

### How to find TCC?

Serial No & TCC (Test Certificate Code)

Name of manufacturer: Address: Details:

Commodity Code: WH00-4365URZ000000

Commodity: EM 1340 3PH 110VL L 1/5A 60-300U RS Spec: 110V L-L (63.5V L-N )

#### Customer P/N:

Number of Commodity: 1 N Packed on: January 2018

WO NO: 3000919796

SO NO: 2001035607

(Inclusive of all taxes) Made in India

MRP Rs. 6,212.00/-

S/N - 1801147344

TCC - 3132



4

Aux Supply: 40V-300V AC-DC, 3VA

VL1 | IL1' |

3

2

SR. NO: 1801141041

IL1

1

± AUX ≂ 14 13

Tcc: 0086 CAT III

IL2 | VL2 | IL2' |

5



IL3 | VL3 | IL3'

Ν





# **Download TC "BY INVOICE"**





## **Download TC "BY INVOICE"**



> BY INVOICE- with the option "BY INVOICE" we can download test certificates with help of Invoice No.



## **Download TC "BY INVOICE"**



> Enter Customer Code & Invoice No. and click on "SUBMIT" button to download the complete TC folder.

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### **Merge PDF**



> Tick the "PDF Merge" checkbox to obtain a merged PDF of all the requested TCs



## **Downloading Bulk TCs**



> For downloading bulk TCs, user must create excel file only with serial numbers



## **Downloading Bulk TCs**



Enter the customer code and upload the excel file; press 'Submit'. Customer code is essential for validation of data

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	RISHABH	
	Download Test Certificate	
	Customer Code:	
	200200408	
	Excel: Choose File No file chosen create excel with serial no(no header title) SUBMIT	

### **Recommended Practice – BARCODE scanners**





Using barcode scanner is beneficial for :

- Quick population of excel sheet on screen
- Reduction in time
- Monitoring soft record of moving goods
- No chance of wrong serial no. uploaded
- No typing, Easy plug & play facility, no software installation or updates required
  No additional power needed, power up from USB



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# **GTC Generation on demand**



> If you need a generic test certificate for products, an option to get the same is available.



# **GTC download**



Enter the customer code and upload the excel file; press 'Submit'. Customer code is essential for validation of data. After submission GTC will be downloaded



### **Recommended Practice – BARCODE scanners**





Using barcode scanner is beneficial for :

- Quick population of excel sheet on screen
- Reduction in time
- Monitoring soft record of moving goods
- No chance of wrong serial no. uploaded
- No typing, Easy plug & play facility, no software installation or updates required
  No additional power needed, power up from USB



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### **Download Test Certificate**



You can download the TC – from mobile







# **Thank You**



Measure





Control





Record

Analyze

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